Environment and Sustainability Committee

Decisions taken at the meeting held on Thursday, 19 November 2026.

Meeting Time:
7.00 pm

Meeting Venue:
Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor John Turner (Chair), Councillor Laura Barker, Councillor Malcolm Beecher, Councillor Tony Burrell, Councillor Kathy Grant, Councillor Karen Howkins, Councillor Lawrence Nichols, Councillor Joanne Sexton and Councillor Howard Williams

4. OPTIONS PAPER ALTERNATIVE LOCATIONS FOR A MULTI-USE GAMES AREA FOLLOWING THE DECISION NOT TO PROCEED AT MEMORIAL GARDENS

The Committee **resolved** to:

1. Note that the Environment and Sustainability Committee has resolved not to proceed with the proposed Multi-Use Games Area at Memorial Gardens, Staines-upon-Thames
2. Agree to select Staines Park for officers to consult on and agree that the consultation outcome, site-specific feasibility findings, estimated financial implications and recommended next steps be reported to a future meeting of the Environment and Sustainability Committee.

5. STAINES MASTERPLAN – ADOPTION AS AN INTERIM TECHNICAL NOTE AND PROGRESSION AS A SUPPLEMENTARY PLAN

The Committee **resolved** to make a recommendation to Council to:

1. Approve the draft Staines Masterplan, attached at Appendix A, as an Interim Technical Note, having considered the representations received during public consultation. The Interim Technical Note shall take immediate effect as a material consideration in the determination of planning applications and appeals within the Masterplan area. For the avoidance of doubt, the Interim Technical Note does not form part of the development plan and does not introduce new planning policy beyond that contained within the adopted Spelthorne Local Plan 2024–2039/40 and relevant national planning policy.
2. Approve the Staines Masterplan as the draft Supplementary Plan for the purposes of the Town and Country Planning (Local Planning) (England) Regulations 2026, and authorise officers to undertake all necessary procedural steps required for its preparation, including:
   - publication of the notice of intention to prepare a Supplementary Plan;
   - update to the Local Plan timetable;
   - undertake statutory consultation and;
   - following consideration of representations received and making any minor changes

or corrections required as a result, submission of the Supplementary Plan for independent examination.

3. Authorise the Chief Executive to make minor changes and corrections to the documents prior to submission, in consultation with the Chair and Vice Chair of Environment & Sustainability Committee
4. Inform West Surrey shadow authority of the Council's intention to progress the Staines Masterplan as a Supplementary Plan and following Vesting Day, gives consideration to continuing the examination process and determining whether to proceed to adoption.

6. STRATEGIC CIL

The Committee **resolved** to:

1. Approve Community Infrastructure Levy funding for the applications set out below, following consideration by the Strategic CIL Task Group and recommendation to the Environment and Sustainability Committee:
   a) Strategic CIL funding applications for:
      - Visit Staines BID – replacement of town centre digital kiosks
      - Spelthorne Borough Council – resurfacing 10 play areas across the borough
   b) Two Local CIL applications referred from Local CIL spending boards.

7. GREEN INITIATIVE FUND REQUEST - COLNE VALLEY REGIONAL PARK - RECOMMENDATION FROM CLIMATE AND NATURE WORKING GROUP

The Committee **resolved** to:

1. Approve Colne Valley Regional Park Trust application for Green Initiatives Fund funding for the sum of £20,000; and
2. Delegate authority to the Deputy Chief Executive to finalise and enter into the Grant Funding Agreement with Colne Valley Regional Park Trust.

8. GREEN INITIATIVE FUNDING APPLICATION

The Committee **resolved** to approve Green Initiative Fund funding of £16,000 towards the replacement of the existing all-electric heating system at Ashford Cemetery Lodge, Ashford TW19 7AD with an appropriately designed low carbon heating system – air source heat pump.

9. ENVIRONMENT AND SUSTAINABILITY COMMITTEE Q2 2026/27 PERFORMANCE REPORT

The Committee **resolved** to acknowledge the Q2 2026/27 Key Performance Indicators for Environment and Sustainability Committee.

NOTES:-

(1) Members are reminded that the "call-in" procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:

(a) Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;
(b) Decisions to award a contract following a lawful procurement process;
(c) Those decisions:
i. reserved to full Council
ii. on regulatory matters
iii. on member conduct issues.

(2) Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.

(3) Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Corporate Policy and

Resources Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.

(4) The members exercising the right of call-in must not be members of the Committee which considered the matter.

(5) When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:

a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*

b. *Evidence that the decision fails to support one or more of the Council's Corporate Plan priorities to the detriment of the majority of the Borough's residents; or*

c. *Evidence that explicit Council Policy or legal requirements were disregarded.*

(6) Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.

(7) The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Corporate Policy and Resources Committee.

(8) Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Corporate Policy and Resources Committee to review the decision subject to call-in at the earliest possible opportunity.

(9) In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.

(10) In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Corporate Policy and Resources Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.

(11) The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on …..(Insert date).